**Lake Ridge HOA Board Meeting Date: March 11, 2019**

***Location:*** Johnson Realty in Orem, UT

***Time:*** 5:30 PM

***Board Members Present:*** Evelyn Johnson, Jared Christensen, David Rothe, Matt Goff

***Board Members Absent (Excused):***

***Board Members Absent (Unexcused):***

***Quorum Present (y/n): Yes***

***Others Present:***

***Call to Order:*** The meeting was called to order by Evelyn Johnson

1. Annual HOA Meeting
2. Maintenance Projects
   1. Sprinkler efforts - Sully
      1. Maintain and blow out lines in preparation for winter
   2. Mowing and Trimming – getting a bid to compare against Greg
   3. Snow removal – use Alloy Machine
   4. Currently replacing the bark around buildings 1 and 2.
      1. Hoping to have this done by the end of March
   5. Crack Sealing April 4th and 5th
      1. Call David Argyle to see if he’s available on those dates
      2. Notifications (emails, door flyers, Facebook) need to be provided
         1. March 15th
         2. March 29th
         3. April 2nd (including flyers on floors)
      3. On April 4th knock doors of cars that haven’t moved.
   6. Refurbish handrails on building 2
   7. Add a doggy pot to building 4
   8. Keep Buffos contract
   9. Get bid from Greg to trim trees above awning
   10. Retrieve and remount parking blocks
   11. Replace bulbs in high entryway of buildings 1 & 4
   12. Consider cleanup along east boundary
   13. Replace bollard ballasts.
   14. Grates over window wells.
3. Annual HOA Meeting (August 24th) at 8am
   1. Location – Johnson Realty
   2. Discuss Improvement Projects
   3. Financials
   4. Elections
   5. Notifications need to be sent with July statements. Financial packet to be sent via email at the end of July.

Action Items:

1. Contact David Argyle to schedule asphalt crack sealing – David
2. Create flyers for crack sealing project – Matt
3. Send email for crack sealing project – Evelyn
4. Place flyers on doors – David/Matt
5. Get new landscape bid – Evelyn
6. Order doggy pot – Evelyn
7. Call Alloy Metal to repair carport – Evelyn
8. Retrieve parking blocks from Canyon View – Matt
9. Identify bad ballasts and notify Evelyn to contact Bruce Johnston Electric – Matt/Evelyn

Meeting adjourned at 7:00 PM